

Poulsbo Place II (Divisions 6 & 7) HOA

Compliance Committee Charter Revised 3/6/19

This Charter establishes the Poulsbo Place II (Divisions 6 & 7) HOA Compliance Committee. This will be a standing Committee of the Board and shall remain until such time as the Board dissolves it through resolution.

PURPOSE:

The purpose of this Compliance Committee is to effect the Poulsbo Place II (Divisions 6 & 7) HOA CC&R's, Bylaws and Rules and Regulations as they pertain to Association policy and guideline issues. They will be the primary contact for enforcement of all HOA CC&R's, Bylaw and Rule and Regulation complaints and/or violations. They will work directly with Members and the Managing Agent to resolve all compliance/complaint issues.

AUTHORITY:

While this charter conveys to the Committee any authority granted to the HOA Board of Directors through the HOA CC&R's, Bylaws and Rules and Regulations pertaining to **enforcement of HOA CC&R's, Bylaws and Rules and Regulations**, it does not relieve the HOA Board of its ultimate responsibility and authority for the administration and management of any responsibilities hereby delegated to the Committee. Any authority not specifically granted to the Committee via this charter is retained by the Board.

The Committee shall have no authority to expend or commit HOA funds.

The Committee shall have no authority to enter into contracts.

Any decision of the Committee may be appealed to the full Board.

MEMBERSHIP:

The Board will select Committee members and appoint the Committee Chair at their meeting immediately following the Annual meeting each year.

Committee membership:

- 1) shall be determined by the HOA Board of Directors and shall include at least one member of the Board;
- 2) is voluntary and Members shall receive no compensation for their service;
- 3) shall consist of a minimum of two but not more than five members;
- 4) shall at no time include Board members sufficient to represent a quorum of the Board; and
- 5) shall include Committee voting rights on issues covering Committee business.